Safety Guidelines for our HVAC technicians

As an essential business, we should be ready to help customers who are in need for HVAC repairs or system maintenance during the Covid-19 pandemic. Also, we should encourage our staff and technicians to take the precautions to protect themselves and their customers.

We've gathered recommendations from a variety of trusted public sources, including the Centers for Disease Control and Prevention (<u>CDC</u>) and World Health Organization (<u>WHO</u>) to make sure we are performing our job duties safely.

- Technicians should not visit any place if they do show covid-19 symptoms or feel sick.
- Technicians will follow <u>social distancing</u> best practices, including not shaking hands with the homeowner and staying six feet away from any residents during their appointment.
- All technicians should wear a mask, gloves and shoes cover.
- Each technician must wash their hands thoroughly between appointments and carries hand sanitizer or disinfectant wipes in their service vehicle.
- When possible, technicians will conduct work that can be done without entering the home, like running diagnostic tests. In some cases, HVAC components are also located in remote areas of the home where owners will not be spending time.
- Used <u>air filters</u> will contain dust and may also contain germs, pollen, mold, and other respiratory irritants. If the visit involves replacing the air filters, the technician will use gloves when handling the used filters and place them in a garbage bag for removal from the home.
- Technicians should follow <u>reliable recommendations</u> for protecting themselves from being exposed to the virus.

Note that these recommendations are in addition to any regulations implemented by your local authorities. These kinds of precautions will help reassure customers that we have their health and safety in mind.